

PARTNERSHIP-IN-SCHOLARSHIP GRANT APPLICATION

OVERVIEW

The purpose of the *Partnership-in-Scholarship Grants for African American Historic Places* (PS Grants) is to:

1. Strengthen the scholarly, technical, and organizational capacities of African American historic places.
2. Increase the quality and effectiveness of the interpretation of African American historic places, particularly related to challenging issues.
3. Raise public awareness of African American historic sites and their place in American history.
4. Enhance academic programs and student experiences in higher education.
5. Build new collaborative partnerships between African American historic sites and colleges and universities.

This grant program only supports projects that are a **collaboration** between two non-profit organizations: an African American historic place **and** an accredited college or university. Preference is given to partnerships that are located within 150 miles of each other to encourage longterm relationships.

The Partnership-in-Scholarship Grants will award funds to support collaborative projects between institutions of higher education and African American historic places that:

1. enhance cultural programs to help sustain current or attract new audiences at historic sites, or
2. enhance the interpretation of challenging topics at historic sites.

Not eligible are general operations and indirect expenses (e.g., overhead, maintenance, utilities, insurance); endowment; capital improvements; renovation, restoration, rehabilitation, or construction; acquisition of historic artifacts for collections; preserving or cataloguing collections; purchasing major equipment (over \$500) that can be used in other non-educational projects; fulfilling degree requirements; research not directly related to improving education and interpretation at the site; and fictional works, such as novels or plays, even if they are based on historical subjects. Timing is essential thus grants will not support a completed project or one already in progress, unless it is a distinct phase or specific aspect of the project that has not begun.

Detailed instructions for the *Partnership-in-Scholarship Grant Application* are available in the *Guidelines*.

Direct inquiries and applications to

Max A. van Balgooy
Partnership-in-Scholarship Grant Program
National Trust for Historic Preservation,
1785 Massachusetts Avenue NW, Washington, DC 20036
or fax to (202) 588-6232
or email to max_vanbalgooy@nthp.org

PARTNERSHIP-IN-SCHOLARSHIP GRANT APPLICATION

COVER SHEET

1. Site Name _____
2. Site Location _____
3. Partner Organization: Site _____
4. Partner Organization: College/University _____

5. Project Director
Name _____
Mailing Address _____
City, State, and Zip Code _____
Work telephone _____ Fax _____
Email _____

6. Project title: _____
7. Project start and end dates: _____

8. Project goal(s) (*check all that apply*):
 enhance cultural programs to help sustain current or attract new audiences to the site
 enhance the interpretation of challenging topics at the site

9. Project description (*use only the space provided*):

In one or two paragraphs, provide a brief overview of the project and its goals, including its format(s), the main messages, and primary audience(s). Clearly identify the final products, services, or deliverables (e.g., report, exhibit, lecture, training, sign).

10. Project funding
Total project costs \$ _____
Partner contributions - \$ _____
Grant request \$ _____

11. Application: *Prepare application according to the current guidelines and attach to cover sheet.*
12. Certification: *By signing and submitting this application, the Project Director agrees to the policies and guidelines of the Partnership-in-Scholarship Grant Program.*

Project Director Signature

Date

version July 2009

PARTNER ORGANIZATION PROFILE

HISTORIC SITE

1. Site Name _____
2. Recognition: National Historic Landmark National Register of Historic Places
 State/Local Landmark Other: _____
3. Number of days open annually for public educational programs/activities _____
4. Site's significance to African American history and culture (*attach additional page if needed*):

5. Current educational programs or activities that interpret African American history and culture (*attach additional page if needed*):

6. Owner _____
7. Organization Name (*if different from Owner*) _____
8. Mailing address _____
9. City, State, Zip code _____
10. Telephone _____ Email _____
11. Non-profit status: 501(c)(3) Other: _____
12. Mission statement (*attach additional page if needed*):

13. Recent accomplishments (*attach additional page if needed*):

14. Organization's representative for this project
 Name _____
 Title _____
 Mailing Address _____
 City, State, and Zip Code _____
 Daytime telephone _____ Email _____

Please provide two to three digital photographs of the site (150-600 Kb each).

PARTNER ORGANIZATION PROFILE

COLLEGE/UNIVERSITY

1. Name _____
2. Mailing address _____
3. City, State, Zip code _____
4. Telephone _____ Email _____
5. Accredited by _____
6. Enrollment: Undergraduate _____ Graduate _____
7. Degrees granted: Associate Bachelor's
 Master's/Ph.D. Other: _____

8. College/university's faculty, programs, and resources related to African American history and culture (*attach additional page if needed*):

9. Recent accomplishments in advancing the research, teaching, or interpretation of African American history and culture (*attach additional page if needed*):

10. Organization's representative for this project

Name _____
Title _____
Mailing Address _____
City, State, and Zip Code _____
Daytime telephone _____ Email _____

PROJECT NARRATIVE

Provide a detailed description of the project, including the appropriateness of the project for the Site, with one-inch margins and at least 11-point type, not to exceed one page or 600 words.

PROJECT ELEMENTS

Content: *What topics, themes, events, or persons significant to African American history and culture will be interpreted through this project? Why are these significant for this site?*

Audience: *Who are the project's intended, target, or ultimate audience(s)? How many people will be directly served by this project?*

Methods: *What interpretive methods or approaches will be used in the project (e.g., tours, exhibits, publication, lecture, Web site)? Will it/they engage the target audience(s) effectively? For exhibits, describe the materials or construction. For research projects, describe how the results will be incorporated into the Site's interpretation.*

Resources: *Do the Partners, project team members, or consultant(s) have the appropriate expertise, experience, and skills for this project? How does the project use, develop, or extend the resources of the Site or Partners?*

Planning and Implementation: *How will the project's planning and implementation be organized? What major steps or phases are anticipated? How much time will each take and who will be responsible?*

Evaluation: *What will be achieved, either from the Partners' or user's perspective, as a result of this project? How will you evaluate the project? How will you measure its success? Avoid objectives that are vague, immeasurable, or cannot be verified (don't use terms such as understand, appreciate, know, experience, or discover).*

Priority:

Which of the following priorities of the National Trust for Historic Preservation does this project address:

- Building the Preservation Movement
- Engaging a Million People
- Heritage Education

How will this project help fulfill these priorities?

Collaboration: *Describe how the Partners for this project have previously worked together or if they have completed similar collaborative projects with other organizations.*

Acknowledgement: *How will the project acknowledge the support of the National Trust for Historic Preservation and the Ford Foundation?*

ATTACHMENTS

- Project budget (*one page maximum; use form provided or provide alternative in same format*)
- Statement of qualifications for team members or consultants (*two pages maximum*)
- Supporting documents to demonstrate the feasibility and appropriateness of the project (*four pages maximum*)
- Letter of support from each Partner Organization (*one page each*)
- Digital photographs of the site (*two to three images; 150-600 Kb each; may be submitted separately*)

PROJECT BUDGET

Complete the form to explain the anticipated major expenses for the project. You may replace this page with your own budget, however, it should match this format and not exceed one page. For unusual, detailed, or major expenses (over \$1000), include an explanation in the application narrative or as part of the supporting documents. Not eligible are expenses for general operations (e.g., overhead, maintenance, utilities, insurance); endowment; capital improvements; renovation, restoration, rehabilitation, or construction; acquisition of historic artifacts for collections; preserving or cataloguing collections; purchasing major equipment (over \$1000); fulfilling degree requirements; research not directly related to improving education and interpretation at the site; and fictional works, such as novels or plays, even if they are based on historical subjects.

EXPENSES	SITE PARTNER	ACADEMIC PARTNER	TOTAL
STAFF SALARIES, WAGES, AND BENEFITS (optional)			
Project Director	\$	\$	\$
Other staff	\$	\$	\$
CONSULTANT(S): attach qualifications (1 page maximum per person)			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TRAVEL			
Transportation	\$	\$	\$
Lodging	\$	\$	\$
Meals	\$	\$	\$
EQUIPMENT (long term use)			
	\$	\$	\$
	\$	\$	\$
SUPPLIES/MATERIALS (short term use)			
	\$	\$	\$
	\$	\$	\$
OUTSIDE SERVICES			
	\$	\$	\$
	\$	\$	\$
OTHER COSTS			
Administrative overhead	not eligible	not eligible	not eligible
	\$	\$	\$
	\$	\$	\$
GRAND TOTALS	\$	\$	\$

Source(s) of Partners' contribution of funds:

- | | |
|--|--|
| <input type="checkbox"/> general operations | <input type="checkbox"/> donations (already received or pledged) |
| <input type="checkbox"/> earned income or fees | <input type="checkbox"/> donations (to be raised) |
| <input type="checkbox"/> other: | |